

# SYDERSTONE PARISH COUNCIL

Minutes of the Parish Council Meeting  
Held on Thursday 18<sup>th</sup> April 2019 in Amy Robsart Hall

**PRESENT:** Cllr R Thompson (Chairman)  
Cllr M Askew  
Cllr D Niemann  
Cllr G Taylor  
Cllr D Daly  
Cllr M Beauchamp  
The Clerk

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1. Apologies for Absence - Cllr M Bateman
2. Parishioner's Time –  
Three parishioners were present but no concerns raised
3. Declarations of Interest - None
4. Minutes of the March Parish Council Meeting held on 21<sup>st</sup> March 2019.  
Minutes of the above meeting have been circulated. **Resolved to approve the Minutes**
5. Planning Matters  
19/00424/F Two Storey Rear Extension and Balcony, Nursery Lodge Farm, The Street Syderstone, Norfolk. PE31 8SD. **Noted that the Application had been withdrawn.**
6. Financial matters;  
6.1-4 Financial Matters attached. **Resolved to agree all balances and approve payments.**
7. Cllr Chenery of Horsburgh Report – no report received
8. On-going items
- 8.1 Speeding Cars through Syderstone Village  
The clerk wrote to Felthorpe Parish Council and asked what traffic calming proposals they had undertaken, which was installing road narrowing, gateways reminding drivers of the speed limit and installation of SAM2 cameras. However, Felthorpe's traffic flow is consistent and they do have more traffic. NCC's Highways have reported that Syderstone village centre is very quiet, with very few vulnerable pedestrians and no busy shopping area. The Chair outlined a traffic calming plan written in 2002 with mini roundabouts and pinch points but the cost was £10,000 17 years ago.  
Clerk to seek costs from NCC's Highways for painting 30mph on the road, polite notices asking 'Please slow down' and a third flashing road sign (programmed for between 30mph to 50mph).  
In the meantime, the flashing road sign to be moved from Mill Lane to Ash Lane.
- 8.2 Concrete plinth for 'Tommy' silhouette for Armistice Day 2019  
Discussions took place regarding whether the 'Tommy' silhouette should be a permanent fixture or 2 weeks before and 2 weeks after Remembrance Sunday. It was agreed that the

'Tommy' silhouette should be erected for one month (2 weeks before and 2 weeks after Remembrance Sunday). Following this decision NCC's Highways Dept will be approached for the appropriate permission.

9. RAF Mildenhall Invitation to RAF Sculthorpe  
The Chair was invited to RAF Sculthorpe and was impressed with the Special Forces display and thought the event very well organised by the Americans.
10. Purchase of Parish Council lap-top  
Approval was given to the clerk to purchase a Parish Council lap-top up to £500
11. Contract for Printer Ink for Parish Council Printer  
Approval was given to the clerk to arrange a contract with HP Instant Ink at a cost of £1.99 per month.
12. Risk Assessment for Parish Council  
Agreement was given for the writing of a Parish Risk Assessment and the clerk was instructed to prepare the Risk Assessment. Cllr Beauchamp volunteered to carry out the monthly survey with Cllr Askew continuing with the playing field survey.
13. Parish Council Litter Pick for Autumn  
Confirmation was given that there would be no incurred costs to the Parish Council and approval was given for a Litter Pick for the Autumn. Date to be confirmed.
14. Correspondence:
  - 14.1 Temporary Traffic Restriction 9<sup>th</sup> April to 15<sup>th</sup> April 2019 – noted at the meeting
  - 14.2 Bonfires being lit during daylight hours – the clerk to write to the parishioner explaining that it is not prohibited to light daytime bonfires and in fact the Fire Authority did prefer fires being lit during the day as at night bonfires can be mistaken for house fires.
  - 14.3 Norfolk Constabulary – 26<sup>th</sup> April – Rogue Trader/Scam Prevention day (in conjunction with Trading Standards) in the foyer of Tesco in Hunstanton - noted
  - 14.4 Special Constabulary Recruitment Evenings – noted at the meeting  
7pm Tuesday 23<sup>rd</sup> April – Kings Lynn Town Hall  
7pm Wednesday 24<sup>th</sup> April – Assembly Room, Downham Market Town Hall  
7pm Thursday 25<sup>th</sup> April – Hunstanton Town Hall
  - 14.5 NALC Monthly Update – noted at the meeting
  - 14.6 NALC – nominations for new Norfolk ALC Executive - noted
  - 14.7 Seafarers UK – Fly the Red Ensign for Merchant Navy Day on 3<sup>rd</sup> September – noted at the meeting
15. To receive items for next Agenda  
Following the 2<sup>nd</sup> May election of parish councillors, the clerk to contact all seven Councillors to confirm the date for the next Parish Meeting.
14. Date of next meeting (date to be confirmed) starting at **7.30 p.m.** for the Parish Council Meeting

Mick Askew proposed the Parish Council express their appreciation and thanks to the outgoing Chair – Reg Thompson. Whilst his list of achievements is long, special thanks were given for the fund raising which equipped the children's playground, the TRODS and dog bins. Appreciation was also given for the Chair's excellent accounting system.

# SYDERSTONE PARISH COUNCIL

## Financial Matters Parish Council Meeting 18<sup>th</sup> April 2019

|     |   |                  |                  |
|-----|---|------------------|------------------|
| 6.  | Financial Matters   |                  |                  |
| 6.1 | Bank balance from March's minutes                           |                  | <b>11,720.18</b> |
|     | Add Interest earned 3 Dec – 3 Mar 2019                      |                  | <b>4.99</b>      |
|     | Add Newsletter deposit received                             |                  | <b>20.00</b>     |
|     |   | <b>TOTAL</b>     | <b>11,745.17</b> |
| 6.2 | Balance as at 29 March 2019                                 |                  |                  |
|     | Community Account   |                  | <b>2,090.70</b>  |
|     | Tracker Account   |                  | <b>10,016.39</b> |
|     | Less unpresented cheques:-                                  |                  |                  |
|     | 101502 West Norfolk (Annual Collect/Disposal Dog Bins)      |                  | <b>361.92</b>    |
|     | Bank balances as at 29 March 2019                           |                  | <b>11,745.17</b> |
| 6.3 | Payments  |                  |                  |
|     | DD E-On Street Lighting (Direct Debt payment April)         |                  | <b>54.05</b>     |
|     | 101506 NALC Annual Subscription 2019-2020                   |                  | <b>136.15</b>    |
|     | 101507 Information Commissioner/Data protection fee         |                  | <b>40.00</b>     |
|     | 101508 Westcotec Ltd – Annual Charge Public Lighting M'ance |                  | <b>180.00</b>    |
|     | 101509 K. Orgill (Expenses – Mileage, stationery, Ink)      |                  | <b>62.08</b>     |
|     | 101510/1 Clerks Salary and Tax (April)                      |                  | <b>200.00</b>    |
|     |   | <b>SUB TOTAL</b> | <b>(672.28)</b>  |
| 6.4 | Bank balances carried forward                               | <b>TOTAL</b>     | <b>11,072.89</b> |