

SYDERSTONE PARISH COUNCIL

Minutes of the Parish Council Meeting
Held on Thursday 19th September 2019 in Amy Robsart Hall

PRESENT:

- Cllr D Niemann - Chair
- Cllr P Welland
- Cllr L Owen
- Cllr D Daly
- Cllr Chris Morley - Borough Councillor
- Cllr Michael Chenery – County Councillor (left at 8.05pm)
- Cllr M Beauchamp (arrived at 7.52pm)
- Parish Clerk

1. Apologies for Absence - None
2. Parishioner's Time – (15 minutes)
Nine parishioners were present. Parishioners joined the meeting to discuss the planning application 19/01533/F at 2 Beechwood Court. Neighbours have experienced parking issues with builders' vehicles not allowing them access to their own parking bays and they are concerned that the parking issue will continue after the conversion of the garage and, therefore, the loss of car parking within the garage. Discussions took place whether marked out parking bays would help and whilst the area is gravelled perhaps block paving as an outline would help. The meeting was informed that the middle of Beechwood Court is a communal space.
3. Declarations of Interest – None

(Brought forward) 7. County Councillor – Cllr Michael Chenery's Report was brought forward due to his attendance required at other meetings that night. Cllr Chenery confirmed his offer of £400 towards the Parish Partnership Scheme and was informed a report is being written and will be presented at October's meeting. Cllr Chenery explained that he was supporting funding for double yellow lines on South Beach Road and further funding was coming from Heacham Parish Council and two local business owners. Cllr Chenery asked for the TRODS around Syderstone to be cleared by NCC's Rangers.
4. Minutes for approval – Minutes of July's Parish Council Meeting held on 8th August 2019 were proposed by Cllr Daley and seconded by Cllr Welland. Minutes of the above meeting had been circulated.
5. Decision to Adopt Policies and Procedures:
 - 5.1 Model Standing Orders – Agreement to adopt were proposed by Cllr Owen, seconded by Cllr Welland and will be placed on the new website.
 - 5.2 Co-option Policy – Agreement to adopt were proposed by Cllr Daly, seconded by Cllr Welland and will be placed on the new website.
6. Vacant positions for Parish Councillors
 - 6.1 Resignations from two Parish Councillors – Syderstone Parish Council and the wider community gave their appreciation and thanked Gerry Taylor and Mick Askew

for all they had achieved and the support they had given to the village over the past 20 years. Cards and presents were presented to them after the meeting.

- 6.2 Voting to take place for two Parish Councillors – The Chair expressed how lucky Syderstone Parish Council was to have four candidates for two places. Voting took place and Martin Bateman and Gary Kidd were duly co-opted and the Chair thanked the unelected individuals for putting themselves forward and particularly the suggestion of a Neighbourhood Watch from one of the unelected individuals.
- 6.3 Voting to take place for Vice-chair – Cllr Owen nominated Cllr Daly to be the new vice-chair, all agreed, Cllr Daly accepted and was duly elected as vice-chair.
- 6.4 Representative for Jack's Lane Wind Farm Community Fund Panel – Cllr Owen offered to be the representative and all agreed.
- 6.5. Representative for ARVH Committee – Cllr Niemann nominated Cllr Bateman and all agreed.

7. Planning Matters:

To consider plans at the time of publishing:

- 7.1 19/01533/F Conversion of garage to bedroom with ensuite, removal of garage doors, replacement with two windows to front elevation. Rear single storey extension at 2 Beechwood Court, The Street, Syderstone, PE31 8SD. The parish council understood that parking of visitors, builders and owners were causing issues to all within Beechwood Court and recommended installing block paving to outline parking bays. Cllr Chenery said that estate agents should really inform purchasers of parking arrangements and nobody should block the right of way for any of the properties. **The Parish Council's comments to the Planning Application; due to the loss of space of the garage for parking, the owners should not add to the parking issue within Beechwood Court and should keep to the existing footprint of property and parking. They should not impede the right of access to the neighbours parking within Beechwood Court. In consultation with Beechwood Court neighbours, could consideration be given to marking out the parking bays with block paving to assist responsible and careful parking.**
- 7.2 19/00098/NMA-1 Non-material amendment to planning permission 19/00098/F: The Stockyard, Creake Road, Syderstone. New entrance porch (west elevation) new rooflights and new windows. Application permitted – 13th August 2019 Delegated Decision. **Noted at the meeting.**

8. Financial matters;

- 8.1 The Chair and Vice-chair signed the bank statements.
- 8.2 The receipts and payments spreadsheet had been reported at the last meeting and the parish clerk brought the finance folder for inspection.
- 8.3-6 Financial Matters attached. **Resolved to agree all balances and approve payments.**

9. County Councillor – Cllr Michael Chenery's Report: Taken early.

10. Borough Councillor - Cllr Chris Morley's Report: Cllr Morley has met with the CITB regarding concerns of closing the swimming pool at the end of this year. The swimming pool is used by over 16 schools who will now need to be redirected to other pools and Cllr Morley is lobbying to keep the swimming pool open. Cllr Morley reported that the Borough Council is working on the redevelopment of Kings Lynn, the Corn Exchange proposal for a new cinema, development of the south quay and air quality with King's Lynn being the worst in the county. The Local Plan Review will be highlighting the number of properties required to be built overall (555 new homes required each year for King's Lynn and West Norfolk) with proposals for properties at Knights Hill and West Winch, although Hunstanton

car park and land near the Lighthouse are also being looked at. The Borough Council is also looking to review its waste management including the current method of recycling.

11. On-going items

- 11.1 Update on Highway's report following 9th July walk around the village – Report is being written and will be presented at October's meeting.
- 11.2 Update on 'Tommy' silhouette plinth and permission from NCC's Highways – Permission has been received from NCC's Highways for a four-week siting of the 'Tommy' silhouette on the village green and the chair thanked Cllr Daly for installing the concrete plinth. The chair recommended a joint litter pick and village green tidy up on Sunday 20th October and all are welcome to help. The proposed work on the village green will include; cutting back the withies on the lime tree, rubbing down the bench and parish noticeboard and repainting the name of SYDERSTONE PARISH COUNCIL on the noticeboard and a general tidy up.
- 11.3 Update on Parish Council Website – The website is now live; syderstoneparishcouncil.norfolkparishes.gov.uk
- 11.4 Update on proposed benches on Syderstone Common – FRISC (Fund Raising in Syderstone Community) have offered to purchase a bench for the Norfolk Wildlife Trust side of the common and a meeting is being arranged to agree the location. The Ringer Trustees were also approached regarding a bench to be placed on their side of the common and they informed the parish council that their policy is 'not to have community projects on private Trust land'. FRISC does have money for another bench so if anyone has suggestions as to a location, please email: syderstoneparishcouncil@outlook.com.
- 11.5 Update on proposed Village Pond Renovation – The Ringer Trustees were approached and they have noted our thoughts for future reference.
- 11.6 Update on proposed new site for a new dog bin at junction of Mill Lane/The Street with financial support from FRISC – Norfolk County Council have given their permission and all properties within the locality have been notified. **All agreed and parish clerk was instructed to purchase the dog bin.**

12. To receive a report on litter bins and mole activity within the Playing Field – Report was circulated to all Councillors prior to the meeting. The parish council had been informed of complaints of rubbish overflowing the bins and littering the playing field and mole activity/hills were causing damage to the grass cutting contractors machinery. It was found that the old-fashioned bins were broken and emptying was previously carried out by a parishioner. It was recommended that a 240l wheeled bin be securely fitted within the playing field at a cost of £89.00 and the Borough Council to be instructed to empty the bin at a cost of £102.70 per year. A local pest controller will be instructed to resolve the mole activity at a cost of £60. Cllr Daly offered to rope off the area in conjunction with the pest controller. **All agreed and the parish clerk was instructed to arrange for the siting of the wheeled bin with the Borough Council and arrange for the pest controller to resolve the mole activity.**

13. Clerks Report

- 13.1 PC Lee Anderton, Western District Engagement Officer – monthly update circulated.
- 13.2 Correspondence received 'asking people to drive considerately and with care for pedestrians within Syderstone village' was read out in the meeting and will be passed for publication in the village newsletter.
- 13.3 NALC – Community, Well-being, Environment and Parish and Town Councils – noted at the meeting.
- 13.4 Community Infrastructure Levy (CIL) Regulations amendments – Noted at the meeting and the clerk was requested to check annual payments.

- 13.5 Update on Clerks Networking Sessions – The clerk attended the NPTS session. Agreement was given to split the costs of NALC's CiLCA costs between both parishes the clerk works for.
- 13.6 A report has been sent to NCC's for the ranger visit; trim back hedges around the 30mph signs on Creake Road, repair pothole at the junction of The Street/Broadlands and repair two potholes near the junction of The Street/Rudham Road. Additional requests were made to trim back the verge along the TRODS on Creake Road and to brush the pedestrian paths on The Street, near Barn Cottage (opposite Creake Road) which are covered in moss.
14. Additional Parishioner's Time (15 minutes) – Not required.
15. To receive items for next Agenda
 - 15.1 Report on purchase of 2 additional SAM2 speed recorders and purchase of solar panels for charging batteries.
 - 15.2 Check List for Playing Field

The meeting closed at 9.00pm

16. Date of next meeting Thursday 17th October starting at 7.30 p.m. for the Parish Council Meeting

SYDERSTONE PARISH COUNCIL

Financial Matters Parish Council Meeting 19th September 2019

8.	Financial Matters		
8.1	Receive (and two Councillors to sign) the Bank Statements		
8.2	Receipts and Payments Spreadsheet April to September 2019		
8.3	Bank balance from July's minutes		£16,731.15
	Add Dog Bin donation deposited 25 th July Ruff and Tumble	£	156.00
	Add Dog Bin donation deposited 26 th July Ringfield Farm	£	78.00
	Add Newsletter Advertising	£	15.00
	Add Sale of filing cabinet	£	30.00
	Add Dog Bin donation deposited 19 th August FRISC	£	78.00
	Less DD E-On Street Lighting (Charges 01/07 – 31/07/19)	£	54.05
		TOTAL	£17,034.10
8.4	Balance as at 30 August 2019		
	Community Account	£	7,012.72
	Tracker Account		£10,021.38
	Less unpresented cheques: - None		
	Bank balances as at 30 August 2019		£17,034.10
8.5	Payments		
	101535 K. Orgill/Paperclip – Newsletter Printing	£	49.60
	101536 D. Niemann – Newsletter Delivery	£	10.00
	DD E-On Street Lighting (Charges 01/08 – 31/08/19)	£	54.05
	101537 K. Orgill/HP Instant Ink/Post Office Special Delivery	£	16.69
	101538/9 Clerks Salary and Tax (September)	£	238.33
	101540 T.T.S.R. Limited – 5 of 8 Grounds Maintenance	£	253.44
	101541 Great Massingham Area Community Car Scheme	£	150.00
	101542 Martin Bateman/Air Ambulance – One-off donation	£	200.00
		SUB TOTAL	(£ 972.11)
8.6	Bank balances carried forward	TOTAL	£16,061.99