

# SYDERSTONE PARISH COUNCIL

Minutes of the Parish Council Meeting  
Held on Thursday 21<sup>st</sup> November 2019 in Amy Robsart Hall

**PRESENT:**

- Cllr D Niemann – Chair
- Cllr L Owen
- Cllr G Kidd
- Cllr M Beauchamp
- Cllr M Bateman
- Cllr P Welland
- Cllr C Morley
- Cllr M Chenery (left at 8.03pm)
- Parish Clerk

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1. Apologies for Absence – Cllr D Daly
2. Parishioner’s Time – (15 minutes)  
Five parishioners were present but no queries raised.
3. Declarations of Interest – None
4. Minutes for approval – Minutes of October’s Parish Council Meeting held on 17<sup>th</sup> October 2019 were proposed by Cllr Beauchamp and seconded by Cllr Kidd. Minutes of the above meeting had been previously circulated.
5. Decision to Adopt Policies and Procedures:
  - 5.1 Code of Conduct – Agreement to adopt were proposed by Cllr Owen and seconded by Cllr Welland and will be placed on the new website.
6. Planning Matters:
  - To consider plans at the time of publishing: None
  - To consider plans since publication of agenda: None
  - To consider outcomes of planning - approved/withdrawn by the Borough Council:

19/01533/F Conversion of garage to bedroom with ensuite, removal of garage doors, replacement with two windows to front elevation. Rear single storey extension at 2 Beechwood Court, The Street, Syderstone.

**The planning application has been permitted by delegated decision**
7. Financial matters:
  - 7.1-4 See attachment “Financial matters”
8. County Councillor – Cllr Michael Chenery’s Report:

Cllr Chenery handed out leaflets on Norfolk Fire and Rescue Service – Have your say – [www.norfolk.gov.uk/irmp](http://www.norfolk.gov.uk/irmp) and these will be displayed on the Parish Council noticeboard. Cllr Chenery informed the meeting about his new role as Chairman of the Norfolk Records Office, where the oldest recorded document was written in the year 1280. These documents are kept in temperature-controlled storage which preserves these unique archives. A review of Syderstone Parish Council’s archives will be made with the possibility of them being housed in the Norfolk Records Office. Cllr Chenery also informed the meeting about Heritage Mile Road Markers and queried whether there were any in Syderstone?
9. Borough Councillor - Cllr Chris Morley’s Report:

Cllr Morley requested that comments be made on the Norfolk Fire and Rescue Service – Have your say – [www.norfolk.gov.uk/irmp](http://www.norfolk.gov.uk/irmp). Cllr Morley informed the meeting that the Independent

Councillors have 'called-in' the report on Waste and Material Extraction because the report didn't include information about incineration or fracking. Cllr Morley updated the meeting on the CITB Norfolk site, explaining that whilst lots 1, 2 and 3 were sold, the swimming pool and gymnasium had not been sold and negotiations were still taking place on the training offices. He highlighted that swimming is a mandatory part of the national curriculum and NCC are looking into ways to bus school children to other swimming pools. The swimming pool is well attended by school children and groups and is an asset in a rural area. He has asked Alive Leisure to carry out a feasibility study and is meeting the CE of CITB on the 12<sup>th</sup> February 2020.

10. On-going items

- 10.1 Update on Village Gates proposal and solar panels for the SAM2 signs.  
A report on the final costs of 3 pairs of Village Gates for Mill Lane, Creake Road and Docking Road at a cost of £4,403 was circulated to councillors prior to the meeting, Councillors unanimously agreed to go ahead with the project. Various funding will be sought (NCC Partnership Fund, Cllr Chenery Parish Fund, increase of Precept, 2020-2021 budget and community funds) to cover the costs.  
The report on SAM2 solar power recharging equipment is delayed whilst this new item of equipment is tested and costed out by the manufacturer.
- 10.2 Update on proposed bench on Norfolk Wildlife Trust Syderstone Common.  
The bench has been ordered and should be in place at the end of the year.
- 10.3 Proposed Norfolk Wildlife Trust talk on the wildlife of Syderstone Common  
The talk by NWT is proposed for April at a cost of £70 and this would be followed, at a future date, by a guided walk on the Common. Councillors unanimously agreed to the talk which will be paid for by the Parish Council and will be free to all.
- 10.4 Update on Litter Pick Sunday 20<sup>th</sup> October.  
A very successful litter pick with 27 parishioners turning out to litter pick and 22 bags of rubbish collected. Having the extra half-hour enabled the litter pickers to go further afield. Fly-tipping and an abandoned sign were reported to the Borough Council and NCC. The next litter pick will take place in March 2020 – exact date to be confirmed.
- 10.5 Update on litter bin within the Playing Field.  
Ongoing and the clerk will contact the Borough Council for an update.
- 10.6 Check list for playing field and update on missing slats in the bench.  
Weekly checks are carried out by Cllr Beauchamp and costs of £20 were agreed to cover the repair of the bench.
- 10.7 Village Speed Watch Group.  
Cllr Welland offered to be the new Speed Watch Group Co-ordinator and one parishioner present agreed to continue as a volunteer and two other parishioners present offered to join and further volunteers are being sought to help out. PC Lee Anderton will be asked to join the first speed watch of the new year.
- 10.8 Training on Effective Councillor course.  
Clerk was asked to send out dates in January-March to all Councillors.
- 10.9 Tommy Silhouette placed on the Village Green Sunday 27<sup>th</sup> October for four weeks.  
The Chair expressed thanks and appreciation to all that helped clean up the Village Green, repaint the bench and install the Tommy Silhouette. The Tommy Silhouette will be moved from the Village Green on Sunday 24<sup>th</sup> November.
- 10.10 Repair of parish noticeboards.  
The village green noticeboard has been removed for repainting and authorisation was given to purchase a tin of wood preservative.
- 10.11 Compulsory Purchase Order on derelict property on the Street.  
Kings Lynn Borough Council have been contacted and sent photographs of the derelict property. The parish council have expressed their concern over the gaps in the brickwork of the chimney and the lack of putty in the windows. The Borough Council confirmed that it was low down on their list because it is not a listed building nor in a conservation area, however, due to the parish council concerns they would check on the building's safety.
- 10.12 Grass cutting contract.  
A report on the grass cutting contract was circulated to all councillors prior to the meeting and it was noted that in January 2019 an agreement was given to continue with TTSR for next year (2020) but the cost of grass cutting for the playing field, churchyard, footpaths (church and telephone box) and village green would now cost £1,740.17 net. The cost of

cutting the grass in the churchyard was over £932 and it was agreed to discuss the costings with the church. The clerk was asked to arrange a meeting.

- 10.13 Landowners legal responsibilities to upkeep village pond.  
The clerk had written to NCC's Ecologist for guidance on the legal responsibilities, the parish council are waiting for a response. Cllr Kidd highlighted concerns that tension cracks, possibly due to subsidence, are showing in the road, plus the barrier next to the pond needs reviewing. The clerk was asked to write to NCC's Highways and ask for a site visit to include Cllr Kidd.
11. Clerks Report
- 11.1 PC Lee Anderton, Western District Engagement Officer – monthly update – noted at the meeting
- 11.2 Attendance at Parish Paths Seminar – 28<sup>th</sup> October.  
The clerk attended the meeting which was very informative. The footpaths and restricted byways will be walked and checked over the winter months.
- 11.3 NALC's Monthly Update – noted at the meeting.
- 11.4 NCC's Rangers report for work carried out.  
The hedge around the 30/60 signs had been cut back and the trod had been strimmed back on Creake Road. Potholes on The Street and Rudham Road are now filled.
- 11.5 Reporting of pot holes, signs and fly tipping.  
The abandoned 'Diversion Sign' on Mill Lane was reported and has been removed, fly-tipping on Ashside was reported and has been removed and the knocked down 'No Entry' sign on Docking Road/Fakenham Road was reported and is in the process of being re-erected.
- 11.6 Norfolk fire and Rescue Service draft Integrated Risk Management Plan. Noted at the meeting
- 11.7 Barclays Bank reduction of interest rates – noted at the meeting.
- 11.8 Church Warden had emailed the parish council informing them that the mole trapping on the churchyard was showing a vast and very visible improvement. This work was carried out following concerns over cutting the grass by TTSR.
- 11.9 Parishioner had raised concerns over ivy growing up a lamp-post and this has now been checked out. Cllr Owen will carry out monthly checks on all lamp-posts.
12. Additional Parishioner's Time (15 minutes), if required:  
Parishioner raised her concerns about the closure of the swimming pool CITB Norfolk site, not only its integral importance to children learning to swim but also for the health benefits to individuals. She was concerned that despite writing to officials she had not received any replies and Cllr Morley supported her concerns and promised to pass her letter and other concerned parishioners' letters to the correct officials.
13. To receive items for next Agenda: None

The meeting closed at 9.13pm

14. Date of next meeting Thursday 19<sup>th</sup> December starting at 7.30 p.m. for the Parish Council Meeting

# SYDERSTONE PARISH COUNCIL

## Financial Matters Parish Council Meeting 21<sup>st</sup> November 2019

7.	Financial Matters		
7.1	Bank balance from October's minutes		<b>£15,500.42</b>
	Add FRISC donation for Dog Bin		£ 242.00
	Deduct 101547 Acorn – Mole control		(£ 72.00)
		<b>TOTAL</b>	<b>£15,670.42</b>
7.2	Balance as at 30 October 2019		
	Community Account		£ 5,644.04
	Tracker Account		£10,026.38
	Less unrepresented cheques: - None		
	Bank balances as at 30 October 2019		<b>£15,670.42</b>
7.3	Payments		
	101548 Earth anchors Ltd – Dog bin and lettering	£	290.40
	101549 T.T.S.R. Limited – 7 of 8 Grounds Maintenance	£	253.44
	DD E-On Street Lighting (Charges 01/10 – 31/10/19)	£	54.05
	101550/1 Clerks Salary and Tax (November)	£	238.33
	101552 Clerks Expenses (Paper, Instant Ink, Mileage)	£	23.93
	101553 Paperclip (Newsletter Printing)	£	49.60
	101554 D. Niemann (Newsletter Distribution Costs)	£	10.00
	101555 NALC Cost of Arnold Baker Local Council Admin book	£	27.75
		<b>SUB TOTAL</b>	<b>(£ 947.50)</b>
7.4	Bank balances carried forward	<b>TOTAL</b>	<b>£14,722.92</b>

Agendas and minutes can be found on:  
[syderstoneparishcouncil.norfolkparishes.gov.uk](http://syderstoneparishcouncil.norfolkparishes.gov.uk)