

# SYDERSTONE PARISH COUNCIL

Minutes of the Parish Council Meeting  
Held on Thursday 19<sup>th</sup> December 2019 in Amy Robsart Hall

**PRESENT:**

- Cllr D Niemann – Chair**
- Cllr L Owen**
- Cllr G Kidd**
- Cllr M Bateman**
- Cllr D Daly**
- Cllr M Beauchamp**
- Parish Clerk**

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1. Apologies for Absence – Cllr P Welland and Cllr C Morley
2. Parishioner's Time – (15 minutes)  
Four parishioners were present and one parishioner outlined the background to the decision given over twenty years ago by the parish council to pay for the grass to be cut in the churchyard. He also thanked the councillors and extended his appreciation for the Christmas tree, brass band and mince pies on Sunday 24<sup>th</sup> November and he also thanked the parish council for arranging a meeting with the Church to discuss the grass cutting management plan and the possibility of planting wildflowers or having a wildlife area in the churchyard. A second parishioner endorsed the above and recommended putting up the precept to cover the increase in the grass cutting contract. He also brought to the parish council's attention a land dispute at the back of Broadlands and a contravention of a planning application. In view of this, the Parish Council will contact the relevant landowner and the Parish Clerk will contact the Planning Department's Enforcement Officer.
3. Declarations of Interest – None
4. Minutes for approval – Minutes of November's Parish Council Meeting held on 21<sup>st</sup> November 2019 were proposed by Cllr Beauchamp and seconded by Cllr Kidd. Minutes of the above meeting had been previously circulated.
5. Decision to Adopt Policies and Procedures:
  - 5.1 Disciplinary and Grievance Procedures – Agreement to adopt were proposed by Cllr Daly and seconded by Cllr Owen and will be placed on the new website.
6. Planning Matters:
  - To consider plans at the time of publishing: None
  - To consider plans since publication of agenda: None
  - To consider outcomes of planning - approved/withdrawn by the Borough Council: None
7. Financial matters:
  - 7.1-6 See attachment "Financial matters". Cllr Owen raised the cost implications for trees to be cut around street lights. The parish clerk will investigate and also include 'Check list for street lights' within On-going items from January 2020.
8. County Councillor – Cllr Michael Chenery's Report: No report was received
9. Borough Councillor - Cllr Chris Morley's Report: NCC is committed to planting more trees, work continues on the Waste Collection Contract and he is waiting for answers to the issues he has raised on CITB including those from the Education Department (for swimming) and Legal Department (obligations to maintain a training facility on the site).

10. On-going items
- 10.1 Update on Village Gates proposal and solar panels for the SAM2 signs. Parish Partnership Scheme Initiative bid for the Village Gates has been sent and the outcome will be known mid-March. Testing on the new SAM2 solar power recharging equipment is still being carried out and an outcome is expected shortly.
- 10.2 Update on proposed bench on Norfolk Wildlife Trust Syderstone Common. The bench has been ordered and should be delivered this month.
- 10.3 Proposed Norfolk Wildlife Trust talk on the Wildlife of Syderstone Common. The Parish Council is still waiting for dates and the Village Hall Committee will meet in January to discuss supporting the talk by giving free rental of the Village Hall.
- 10.4 Update on litter bin within the Playing Field. Ongoing and still waiting on the Borough Council for an update.
- 10.5 Check list for playing field and update on missing slats in the bench. Weekly checks are carried out by Cllr Beauchamp and the repair of the bench will be carried out over the Christmas break. Cllr Beauchamp also highlighted that mole activity is back on the playing field.
- 10.6 Repair of parish noticeboards. The village green noticeboard is still drying out and will be painted asap.
- 10.7 Compulsory Purchase Order on derelict property on the Street. An email has been received from a concerned parishioner and permission has been sought to forward the email onto Kings Lynn Borough Council. The Parish Council reinforced their concerns as to the safety of the property.
11. Clerks Report
- 11.1 PC Lee Anderton, Western District Engagement Officer – monthly update. Noted at the meeting.
- 11.2 Meeting with Inspector Jarvis and Beat Managers in March 2020. Cllrs Daly and Bateman offered to meet Inspector Jarvis on Tuesday 10<sup>th</sup> March.
- 11.3 NALC's Monthly Update - Compliance with website accessibility regulations. NALC have confirmed that Syderstone Parish Council's website meets the new accessibility regulations.
- 11.4 NCC's Rangers Visit. A request has been made for road signs on Creake Road to be washed and a pothole on Rudham Hill to be repaired. NCC Highways have also been contacted to inspect the road and clear out the grips next to the pond on Docking Road.
- 11.5 Council Tax Base and Government Funding for Parishes 2020/21 (Precepts). Noted at the meeting.
- 11.6 The Village Hall Committee requested an annual £50 donation to cover the cost of the new broadband within the Village Hall. All Councillors unanimously agreed to the donation.
12. Additional Parishioner's Time (15 minutes), if required:  
A parishioner asked whether the parish council had any updates on the opening of The Lynn Arms and it was understood that the new tenants would shortly be signing the lease.
13. To receive items for next Agenda:  
13.1 Cllr Beauchamp requested assistance on the SAM2 signs for January and February.
14. Date of next meeting Thursday 16<sup>th</sup> January 2020 starting at 7.30 p.m. for the Parish Council Meeting

The Chair thanked all Councillors for their support and hard work carried out in 2019 and wished all a Merry Christmas and a Happy New Year.

The meeting closed at 8.24pm

Agendas and minutes can be found on:  
[syderstoneparishcouncil.norfolkparishes.gov.uk](http://syderstoneparishcouncil.norfolkparishes.gov.uk)

# SYDERSTONE PARISH COUNCIL

## Financial Matters Parish Council Meeting 19<sup>th</sup> December 2019

7.	Financial Matters		
7.1	Receive (and two Councillors to sign) the Bank Statement		
7.2	Receipts and Payments Spreadsheet October to December		
7.3	Bank balance from November's minutes		<b>£14,722.92</b>
		<b>TOTAL</b>	<b>£14,722.92</b>
7.4	Balance as at 29 November 2019		
	Community Account		£ 5,084.93
	Tracker Account		£10,026.38
	Less unpresented cheques:		
	101549 T.T.S.R. Limited – 7 of 8 Grounds Maintenance	£	(253.44)
	101551 HMRC	£	(47.60)
	101553 Paperclip (Newsletter Printing)	£	(49.60)
	101554 D. Niemann (Newsletter Distribution Costs)	£	(10.00)
	101555 NALC Cost of Arnold Baker Local Council Admin book	£	(27.75)
	Bank balances as at 29 November 2019		<b>£14,722.92</b>
7.5	Payments		
	101556 Norfolk Wildlife Trust – Bench/Plaque for Common	£	861.00
	DD E-On Street Lighting (Charges 01/11 – 30/11/19)	£	52.31
	101557/8 Clerks Salary and Tax (December)	£	238.33
	101549 T.T.S.R. Limited – 8 of 8 Grounds Maintenance	£	253.44
		<b>SUB TOTAL</b>	<b>(£ 1,405.08)</b>
7.6	Bank balances carried forward	<b>TOTAL</b>	<b>£13,317.84</b>

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