

# SYDERSTONE PARISH COUNCIL

Parish Clerk: Sarah Harvey, BA Hons  
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14<sup>th</sup> April, 2023

All members of the Council are hereby **summoned** to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

A Parish Council Meeting will be held on Thursday 20<sup>th</sup> April 2023 in the **Amy Robsart Hall** commencing at **7.30 pm** to transact the following business: -

## AGENDA

1. To receive apologies for absence.
2. A resolution to adjourn the meeting for Parishioners Questions and Statements.

***Public Participation - to allow public participation (3 minutes allowed per speaker, up to a maximum of 15 minutes in total). This time can be extended at the discretion of the Chair of the meeting.***

3. To receive declarations of interest in items of the agenda and any requests for dispensation.

***Please indicate if there are any interest which should be declared. A declaration of an interest should include the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed***

4. To approve and sign the minutes of the Parish Council Meeting held on Thursday 16<sup>th</sup> March 2023.
5. Matters arising from the March minutes for information only.
6. To receive a report from County Councillor Michael Chenery.
7. To receive a report from Borough Councillor Chris Morley.

### 8. **Planning:**

- 8.1 To consider plans at the time of publishing: None.
- 8.2 To consider plans since publication of agenda:
- 8.3 To consider outcomes of planning – approved/withdrawn by the Borough Council

22/02213/F Nursery Lodge Farm The Street Syderstone - Variation of Condition 2 of Planning Permission 20/00297/F: Single-storey rear extension (minor amendment to approved planning permission 19/00844/F, proposing to change the flat roof over the extension to a pitched roof which is more in keeping with the local architecture and neighbouring properties. No change to floor plan) Application Permitted 14 March 2023 Delegated Decision

23/00281/DM The Old Buck The Street Syderstone - Prior Notification: Partial demolition of existing residential store and retention of existing walls for walled garden. DM Prior Notification NOT Required 14 March 2023 Delegated Decision

### 9. **Finance:**

- 9.1 To approve the accounts for payment in March (list at meeting).
- 9.2 To note the finance received during March 2023.
- 9.3 To approve the March 2023 financial statement.

- 9.4 To approve the appointment of the internal auditor.
  - 9.5 To approve extra work to playing field (spike and roll) during early autumn.
  - 9.6 To agree a donation to the cost of printing and the delivery of the Coronation Celebrations flyer.
  - 9.7 To approve the cost of Freedom of Information training.
- 10. Parish Councillors Reports**
- 10.1 Village Speedwatch and relocating of SAM2 signs.
  - 10.2 Attendance at SNAP (Safer Neighbourhood and Policing) Meeting.
  - 10.3 Playground Weekly Inspection Reports.
  - 10.4 Monitoring of Street Lights and Fire Hydrant List.
  - 10.5 NCF – Jack’s Lane Wind Farm Community Fund Panel.
  - 10.6 Defibrillator on wall of ARVH.
  - 10.7 Amy Robsart Village Hall Committee.
- 11. Updates and on-going items**
- 11.1 Update on Neighbourhood Plan.
  - 11.2 Update on derelict property on The Street.
  - 11.3 Update on donation for The Natterjack from the Courteenhall Estate.
  - 11.4 Update on celebratory event to mark King Charles III Coronation.
- 12. To further discuss and approve a ‘shelter’ for the playing field to form part of funding applications.
  - 13. To agree the appropriate storage of Parish Council minutes.
- 14. Clerks Report**
- 14.1 Letter from Parishioner, Village Noticeboard/Sign, Tattersett Road.
  - 14.2 BCKLWN Clean-Up, Dog Waste Bin, Creake Road.
  - 14.3 PKF Littlejohn, 2022/23 AGAR external auditor instructions.
  - 14.4 NCC, Update on bus service changes from April 3<sup>rd</sup>
  - 14.5 Police and Crime Commissioner (PCC) Time to Talk Public Sessions
  - 14.6 BCKLWN, National launch of life-saving public emergency alerts and date of test message.
  - 14.7 UKSPF West Norfolk Grant Scheme.
- 16. A resolution to adjourn the meeting for Parishioners Questions and Statements (if required).
  - 17. To receive items for next Agenda
  - 18. To agree the date of the Annual Parish Meeting & Annual Parish Council Meeting – Thursday 18<sup>th</sup> May.

**Meeting Dates for 2023**

- Thursday 18th May \*
- Thursday 15th June
- Thursday 20th July
- Thursday 21st September
- Thursday 19th October
- Thursday 16th November
- Thursday 21st December

\*The Annual Parish Meeting will begin at 7.00pm followed by the Annual Parish Council Meeting.