

SYDERSTONE PARISH COUNCIL

Parish Clerk: Sarah Harvey, BA Hons
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12th May, 2023

All members of the Council are hereby **summoned** to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

The Annual Parish Council Meeting will be held on Thursday 18th May 2023 in the **Amy Robsart Hall** commencing at **7.30 pm** to transact the following business: -

AGENDA

1. Welcome from the Chair.
2. To elect the Chair – Chair to sign the declaration of acceptance of office.
3. To elect the Vice-Chair.

4. To received, consider and accept apologies for absence.

5. To receive declarations of interest and requests for dispensations for disclosable pecuniary interests or other interests.

Please indicate if there are any interest which should be declared. A declaration of an interest should include the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.

6. To consider any declarations of acceptance of office that have not been received and decide whether to grant an extension or declare the seat vacant.

7. To confirm the minutes of the meeting on 20th April 2023.
8. A resolution to adjourn the meeting for Parishioners Questions and Statements.

Public Participation - to allow public participation (3 minutes allowed per speaker, up to a maximum of 15 minutes in total). This time can be extended at the discretion of the Chair of the meeting.

9. To consider the process for the co-option of councillors for the vacancies arising from the election process

10. To agree the appointment of Council representatives/spokespersons:
 - 9.1 Amy Robsart Village Hall Committee
 - 9.2 Speed Watch Co-ordinator
 - 9.3 Defibrillator Co-ordinator
 - 9.4 Playground Weekly Inspector
 - 9.5 Street Lights and Fire Hydrant Inspector
 - 9.6 Internal Audit Control Officer

11. To agree the appointment of Councillor's to subgroups and outside bodies
 - 9.1 Jack's Lane Windfarm Fund Panel
 - 9.2 Safer Neighbourhood and Policing (SNAP) Representative
 - 9.3 HR Committee
 - 9.4 Neighbourhood Plan Steering Group

12. To consider and agree bank signatories.

Agendas and minutes can be found on:
syderstoneparishcouncil.norfolkparishes.gov.uk

13. To consider the Clerks Report (Matters arising for information only).

14. To receive a report from County Councillor Michael Chenery.

15. To receive a report from Borough Councillor Chris Morley.

16. Planning:

15.1 To consider plans at the time of publishing: None.

15.2 To consider plans since publication of agenda:

15.3 To consider outcomes of planning – approved/withdrawn by the Borough Council

17. Finance:

16.1 To approve the accounts for payment in May (list at meeting).

16.2 To note the finance received during April 2023.

16.3 To approve the April 2023 financial statement.

16.4 To approve the financial accounts for the financial year ending 31st March, 2023.

16.5 To approve the direct debit in force for the financial year 2023/24.

16.6 To receive and accept a quotation for the Parish Council insurance policy expiring 1st June 2023.

16.7 To approve an Internet Banking Policy.

16.8 To approve a quotation for repairs to Parish Council laptop.

17. Parish Councillors Reports

17.1 Village Speedwatch and relocating of SAM2 signs.

17.2 Attendance at SNAP (Safer Neighbourhood and Policing) Meeting.

17.3 Playground Weekly Inspection Reports.

17.4 Monitoring of Street Lights and Fire Hydrant List.

17.5 NCF – Jack's Lane Wind Farm Community Fund Panel.

17.6 Defibrillator on wall of ARVH.

17.7 Amy Robsart Village Hall Committee.

18. Updates and on-going items

18.1 Update on Neighbourhood Plan.

18.2 Update on derelict property on The Street.

18.3 Update on Memorial Bench, Normans Way/Mill Lane.

19. To further discuss and approve a 'shelter' for the playing field to form part of funding applications.

20. To discuss the use and condition of the passing place, Mill Lane.

21. Correspondence

21.1 To note any general correspondence received: None.

22. A resolution to adjourn the meeting for Parishioners Questions and Statements (if required).

23. To receive items for next Agenda

24. To note the date of the next Parish Council meeting Thursday 15th June 2023 at 7.30 p.m.

Meeting Dates for 2023

Thursday 15th June

Thursday 20th July

Thursday 21st September

Thursday 19th October

Thursday 16th November

Thursday 21st December

