

# SYDERSTONE PARISH COUNCIL

Parish Clerk: Sarah Harvey, BA Hons  
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14<sup>th</sup> July, 2023

All members of the Council are hereby **summoned** to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

The Parish Council Meeting will be held on Thursday 20<sup>th</sup> July 2023 in the **Amy Robsart Hall** commencing at **7.30 pm** to transact the following business: -

## AGENDA

1. Welcome from the Chair.
2. To receive, consider and accept apologies for absence.
3. To receive declarations of interest and requests for dispensations for disclosable pecuniary interests or other interests.

***Please indicate if there are any interest which should be declared. A declaration of an interest should include the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.***

4. To confirm the minutes of the meeting on 22<sup>nd</sup> June 2023.
5. To receive information from Cllr M White (Tattersett Parish Council) regarding the proposed plans for Tattersett Business Park.
6. A resolution to adjourn the meeting for Parishioners Questions and Statements.

***Public Participation - to allow public participation (3 minutes allowed per speaker, up to a maximum of 15 minutes in total). This time can be extended at the discretion of the Chair of the meeting.***

7. To consider the Clerks Report (Matters arising for information only).
8. To receive a report from County Councillor Michael Chenery.
9. To receive a report from Borough Councillor Chris Morley.
10. **Planning:**
  - 10.1 To consider plans at the time of publishing:  
23/00966/F - Conversion of existing garage to an annex ancillary to the dwelling at Old School House Mill Lane
  - 10.2 To consider plans since publication of agenda:
  - 10.3 To consider outcomes of planning – approved/withdrawn by the Borough Council
  - 10.4 To note Appeal Decision (Appeal Ref: APP/V2635/C/22/3299806) for Land at 21 Broadlands, The Street - appeal is dismissed and the enforcement notice is upheld, but with corrections.
  - 10.5 To note Appeal Decision (Appeal Reference: APP/V2635/X/22/3294156) for The Stockyard, Creake Road - appeal is allowed.

11. **Finance:**
  - 11.1 To approve the accounts for payment in June (list at meeting).
  - 11.2 To note the finance received during June 2023.
  - 11.3 To approve the June 2023 financial statement.
  - 11.4 To verify the Parish CIL Annual Report for 2022/23 and earmark unspent CIL money.
  - 11.5 To approve a financial reserves policy.
  - 11.6 To approve a donation to Great Massingham Community Car Scheme.
  - 11.7 To approve a street lighting maintenance provider from 1<sup>st</sup> September 2023.
  
12. **Parish Councillors Reports**
  - 12.1 Village Speedwatch and relocating of SAM2 signs.
  - 12.2 Attendance at SNAP (Safer Neighbourhood and Policing) Meeting.
  - 12.3 Playground Weekly Inspection Reports.
  - 12.4 Monitoring of Street Lights and Fire Hydrant List.
  - 12.5 NCF – Jack’s Lane Wind Farm Community Fund Panel.
  - 12.6 Defibrillator on wall of ARVH.
  - 12.7 Amy Robsart Village Hall Committee.
  
13. **Updates and on-going items**
  - 13.1 Update on Neighbourhood Plan.
  - 13.2 Update on derelict property on The Street.
  - 13.3 Playing Field Shelter: to approve a quotation for the installation of a concrete foundation and to receive grant funding options.
  
14. To note the Play Area Inspection Report and approve the costs for any recommended actions.
  
15. **Highway Matters**
  - 15.1 To receive information about a traffic scheme at Four Winds.
  - 15.2 To consider bids to the Norfolk County Council, Parish Partnership Scheme 2024/25.
  
16. **Correspondence**

To note any general correspondence received:

  - 16.1 Email from Landowner, Vacant Allotments.
  - 16.2 BCKLWN, Home Improvement Schemes
  
17. A resolution to adjourn the meeting for Parishioners Questions and Statements (if required).
  
18. To receive items for next Agenda
  
19. To note the date of the next Parish Council meeting Thursday 21<sup>st</sup> September 2023 at 7.30 p.m.

### **Meeting Dates for 2023**

No meeting in August  
Thursday 21st September  
Thursday 19th October  
Thursday 16th November  
Thursday 21st December