

# SYDERSTONE PARISH COUNCIL

Parish Clerk: Sarah Harvey, BA Hons  
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15<sup>th</sup> September, 2023

All members of the Council are hereby **summoned** to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

The Parish Council Meeting will be held on Thursday 21<sup>st</sup> September 2023 in the **Amy Robsart Hall** commencing at **7.30 pm** to transact the following business: -

## AGENDA

1. Welcome from the Chair.
2. To receive, consider and accept apologies for absence.
3. To receive declarations of interest and requests for dispensations for disclosable pecuniary interests or other interests.

***Please indicate if there are any interest which should be declared. A declaration of an interest should include the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.***

4. To confirm the minutes of the meeting on 20<sup>th</sup> July 2023.
5. To receive information from Cllr M White (Tattersett Parish Council) regarding the proposed plans for Tattersett Business Park.
6. A resolution to adjourn the meeting for Parishioners Questions and Statements.

***Public Participation - to allow public participation (3 minutes allowed per speaker, up to a maximum of 15 minutes in total). This time can be extended at the discretion of the Chair of the meeting.***

7. To consider the Clerks Report (Matters arising for information only).
8. To receive a report from County Councillor Michael Chenery.
9. To receive a report from Borough Councillor Chris Morley.

### 10. **Planning:**

- 10.1 To consider plans at the time of publishing: None
- 10.2 To consider plans since publication of agenda:
- 10.3 To consider outcomes of planning – approved/withdrawn by the Borough Council.  
23/00876/F Syderstone Merganser 2 Heath Rise - Proposed demolition of conservatory, ground-floor single-storey rear and side extensions, front porch and replacement of windows to existing bungalow  
Application Permitted 24 July 2023 Delegated Decision  
  
23/00966/F Syderstone Old School House Mill Lane - Conversion of existing garage to an annex ancillary to the dwelling.  
Application Permitted 25 August 2023 Delegated Decision
- 10.4 To note Appeal Decisions for Nursery Lodge Farm, The Street - appeals were dismissed.

11. **Finance:**
  - 11.1 To note accounts for payment under the Late Payments Interest Act (1998).
  - 11.2 To approve the accounts for payment in September (list at meeting).
  - 11.3 To note the finance received during July and August 2023.
  - 11.4 To approve the June, July and August 2023 financial statements.
  - 11.5 To consider earmarking the unspent CIL money to infrastructure projects.
  - 11.6 To receive the External Auditor's Report following the Limited Assurance Review of AGAR.
  - 11.7 To approve new business advertisers for The Natterjack.
  
12. **Parish Councillors Reports**
  - 12.1 Village Speedwatch and relocating of SAM2 signs.
  - 12.2 Attendance at SNAP (Safer Neighbourhood and Policing) Meeting.
  - 12.3 Playground Weekly Inspection Reports.
  - 12.4 Monitoring of Street Lights and Fire Hydrant List.
  - 12.5 NCF – Jack's Lane Wind Farm Community Fund Panel.
  - 12.6 Defibrillator on wall of ARVH.
  - 12.7 Amy Robsart Village Hall Committee.
  
13. **Updates and on-going items**
  - 13.1 Update on Neighbourhood Plan.
  - 13.2 Update on derelict property on The Street.
  
14. **Playing Field**
  - 14.1 To note the Play Area Inspection Report and approve the costs for any recommended actions.
  - 14.2 To consider a noticeboard/information point for Play Area.
  
15. **Highway Matters**
  - 15.1 To note overgrown hedging concerns.
  - 15.2 Highways Community Ranger visit to Syderstone - October 2023
  - 15.3 To consider bids to the Norfolk County Council, Parish Partnership Scheme 2024/25.
  
16. **Correspondence**

To note any general correspondence received:

  - 16.1 Village Hall Committee, Increase in Letting Charges
  - 16.2 Email from Parishioner, Graffiti on Pathway from BT Phone Box leading to Normans Way.
  - 16.3 Email from Parishioner, Condition of Pathway from BT Phone Box leading to Normans Way.
  - 16.4 BCKLWN, Planning Update Session.
  - 16.5 BCKLWN, Council Tax Support Scheme 2024/2025 – Consultation
  - 16.6 BCKLWN, Letter to all Parish Council Chairs from the Leader of the Borough Council.
  - 16.7 BCKLWN, Consultation on additional evidence base documents, in response to the Inspectors' letter and note on further work required (30 January 2023).
  - 16.8 Norfolk Police & Crime Commissioner Budget Consultation 24/25.
  
17. A resolution to adjourn the meeting for Parishioners Questions and Statements (if required).
  
18. To receive items for next Agenda
  
19. To note the date of the next Parish Council meeting Thursday 19<sup>th</sup> October 2023 at 7.30 p.m.

### **Meeting Dates for 2023**

Thursday 19th October

Thursday 16th November

Thursday 21st December