

SYDERSTONE PARISH COUNCIL

Parish Clerk: Sarah Harvey, BA Hons
Byanoak, Leicester Road, South Creake, Fakenham, Norfolk, NR21 9PW
Telephone: 01328 823391 Email: syderstoneparishcouncil@outlook.com

13th December, 2023

All members of the Council are hereby **summoned** to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

The Parish Council Meeting will be held on **Tuesday 19th December 2023** in the **Amy Robsart Hall** commencing at **7.30 pm** to transact the following business: -

AGENDA

1. Welcome from the Chair.
2. To receive, consider and accept apologies for absence.
3. To receive declarations of interest and requests for dispensations for disclosable pecuniary interests or other interests.

Please indicate if there are any interest which should be declared. A declaration of an interest should include the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.

4. To confirm the minutes of the meeting on 16th November 2023.
5. A resolution to adjourn the meeting for Parishioners Questions and Statements.

Public Participation - to allow public participation (3 minutes allowed per speaker, up to a maximum of 15 minutes in total). This time can be extended at the discretion of the Chair of the meeting.

6. To consider the Clerks Report (Matters arising for information only).
7. To receive a report from County Councillor Michael Chenery.
8. To receive a report from Borough Councillor Chris Morley.

9. Planning:

- 9.1 To consider plans at the time of publishing: None.
- 9.2 To consider plans since publication of agenda:
- 9.3 To consider outcomes of planning – approved/withdrawn by the Borough Council.

10. Finance:

- 10.1 To approve the accounts for payment in December (list at meeting).
- 10.2 To note the finance received in November 2023.
- 10.3 To approve the November 2023 financial statement.
- 10.4 To receive a report from the Internal Control Officer for July/Aug/Sept.
- 10.5 To consider a subscription to the Scribe Lite Accounting package.
- 10.6 To consider a subscription to Parish Online Digital Mapping Software.
- 10.6 To approve the cost for training courses for the Clerk in February/March 2024

11. Parish Councillors Reports

- 11.1 Village Speedwatch and relocating of SAM2 signs.
- 11.2 Attendance at SNAP (Safer Neighbourhood and Policing) Meeting.
- 11.3 Playground Weekly Inspection Reports.

- 11.4 Monitoring of Street Lights and Fire Hydrant List.
- 11.5 NCF – Jack’s Lane Wind Farm Community Fund Panel.
- 11.6 Defibrillator on wall of ARVH.
- 11.7 Amy Robsart Village Hall Committee.

12. Updates and on-going items

- 12.1 Update on Neighbourhood Plan and to consider the documentation prepared by Collective Community Planning.
- 12.2 Update on derelict property on The Street.
- 12.3 Update on valuation/servicing of clock within Village Hall.
- 12.4 Update on Play Area Noticeboard.
- 12.5 Update on Post to Village Sign, Mill Lane/Norman Way.

13 Open Spaces

- 13.1 To consider tasks for the Highway and Community Ranger visit in January 2024.
- 13.2 To consider the preparation of an Emergency Plan.

14 Correspondence

To note any general correspondence received:

- 14.1 Email from Parishioner, Mobility and Access in Syderstone.
 - 14.2 Royal British Legion, Letter of Thanks.
 - 14.3 East Rudham Parish Council, Community Local Independent Lift Team (LIFT)
 - 14.4 BCKLWN, Stay Connected Newsletter
 - 14.5 BCKLWN, West Norfolk Rural Community Capital Grants 2024/25
 - 14.6 CIL Infrastructure Funding Governance and Applications 2024
15. A resolution to adjourn the meeting for Parishioners Questions and Statements (if required).
16. To receive items for next Agenda
17. To note the date of the next Parish Council meeting Thursday 18th January 2024 at 7.30 p.m.

Meeting Dates for 2024

- Thursday 18th January
- Thursday 15th February
- Thursday 21st March
- Thursday 18th April
- Thursday 16th May (Annual Parish Meeting & Annual Parish Council Meeting)
- Thursday 20th June
- Thursday 18th July
- Thursday 19th September
- Thursday 17th October
- Thursday 21st November
- Thursday 19th December