

# SYDERSTONE PARISH COUNCIL

Parish Clerk: Sarah Harvey, BA Hons  
Byanoak, Leicester Road, South Creake, Fakenham, Norfolk, NR21 9PW  
Telephone: 01328 823391 Email: syderstoneparishcouncil@outlook.com

19<sup>th</sup> January, 2024

All members of the Council are hereby **summoned** to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

The Parish Council Meeting will be held on **Thursday 25<sup>th</sup> January 2024** in the **Amy Robsart Hall** commencing at **7.30 pm** to transact the following business: -

## AGENDA

1. Welcome from the Chair.
2. To receive, consider and accept apologies for absence.
3. To receive declarations of interest and requests for dispensations for disclosable pecuniary interests or other interests.

***Please indicate if there are any interest which should be declared. A declaration of an interest should include the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.***

4. To confirm the minutes of the meeting on 19<sup>th</sup> December 2023.
5. A resolution to adjourn the meeting for Parishioners Questions and Statements.

***Public Participation - to allow public participation (3 minutes allowed per speaker, up to a maximum of 15 minutes in total). This time can be extended at the discretion of the Chair of the meeting.***

6. To consider the Clerks Report (Matters arising for information only).
7. To receive a report from County Councillor Michael Chenery.
8. To receive a report from Borough Councillor Chris Morley.

### 9. **Planning:**

- 9.1 To consider plans at the time of publishing:

23/01603/F - Proposed Single Storey Extension to Rear to provide accommodation for disabled son at 21 The Broadlands The Street.

- 9.2 To consider plans since publication of agenda:

- 9.3 To consider outcomes of planning – approved/withdrawn by the Borough Council.

### 10. **Finance:**

- 10.1 To approve the accounts for payment in January (list at meeting).
- 10.2 To note the finance received in December 2023.
- 10.3 To approve the December 2023 financial statement.
- 10.4 To receive the draft budget and consider and agree the precept for the financial year 2024/25.
- 10.5 To approve a transfer of £1867 for Village Planters and £1190 for Cableway Service from the Instant Access Account to the T1 Current Account.

### 11. **Parish Councillors Reports**

- 11.1 Village Speedwatch and relocating of SAM2 signs.

- 11.2 Attendance at SNAP (Safer Neighbourhood and Policing) Meeting.
- 11.3 Playground Weekly Inspection Reports.
- 11.4 Monitoring of Street Lights and Fire Hydrant List.
- 11.5 NCF – Jack’s Lane Wind Farm Community Fund Panel.
- 11.6 Defibrillator on wall of ARVH.
- 11.7 Amy Robsart Village Hall Committee.

## **12. Updates and on-going items**

- 12.1 Update on Neighbourhood Plan and to approve the draft community and business surveys.
- 12.2 Update on derelict property on The Street.
- 12.3 Update on valuation/servicing of clock within Village Hall.
- 12.4 Update on Play Area Noticeboard.
- 12.5 Update on Post to Village Sign, Mill Lane/Norman Way.

## **13. Parish Council Website**

- 13.1 To receive and consider a proposal for the redevelopment of the Parish Council/Village website.

## **14 Open Spaces**

- 14.1 To note highway issues of concern: Flooding and 30 mph road markings, Docking Road.
- 14.2 To consider and action feedback from parishioners regarding mobility and accessibility issues.
- 14.3 To consider the preparation of an Emergency Plan.
- 14.4 To plan/organise a village litter pick.

## **15 Correspondence**

To note any general correspondence received:

- 15.1 BCKLWN, West Norfolk Local Hero Awards 2024
  - 15.2 BCKLWN, Invitation - Parish Council Chairs Meeting - 21 February 2024
  - 15.3 RAF Bircham Newton Heritage Centre opening dates.
- 16. A resolution to adjourn the meeting for Parishioners Questions and Statements (if required).
  - 17. To receive items for next Agenda
  - 18. To note the date of the next Parish Council meeting Thursday 15<sup>th</sup> February 2024 at 7.30 p.m.

## **Meeting Dates for 2024**

Thursday 21<sup>st</sup> March  
Thursday 18<sup>th</sup> April  
Thursday 16<sup>th</sup> May (Annual Parish Meeting & Annual Parish Council Meeting)  
Thursday 20<sup>th</sup> June  
Thursday 18<sup>th</sup> July  
Thursday 19<sup>th</sup> September  
Thursday 17<sup>th</sup> October  
Thursday 21<sup>st</sup> November  
Thursday 19<sup>th</sup> December