

# SYDERSTONE PARISH COUNCIL

Parish Clerk: Sarah Harvey, BA Hons  
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12<sup>th</sup> April, 2024

All members of the Council are hereby **summoned** to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

The Parish Council Meeting will be held on **Thursday 18<sup>th</sup> April 2024** in the **Amy Robsart Hall** commencing at **7.30 pm** to transact the following business: -

## AGENDA

1. Welcome from the Chair.
2. To receive, consider and accept apologies for absence.
3. To receive declarations of interest and requests for dispensations for disclosable pecuniary interests or other interests.

***Please indicate if there are any interest which should be declared. A declaration of an interest should include the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.***

4. To confirm the minutes of the meeting on 21<sup>st</sup> March 2024.
5. A resolution to adjourn the meeting for Parishioners Questions and Statements.

***Public Participation - to allow public participation (3 minutes allowed per speaker, up to a maximum of 15 minutes in total). This time can be extended at the discretion of the Chair of the meeting.***

6. To consider the Clerks Report (Matters arising for information only).
7. To receive a report from County Councillor Michael Chenery.
8. To receive a report from Borough Councillor Chris Morley.

### 9. **Planning:**

- 9.1 To consider plans at the time of publishing: None.
- 9.2 To consider plans since publication of agenda:
- 9.3 To consider outcomes of planning – approved/withdrawn by the Borough Council:

24/00146/F 4 Heath Rise - Single storey side extension and front porch.  
Application Permitted 20 March 2024

### 10. **Finance:**

- 10.1 To note accounts for payment under the Late Payments Interest Act (1998).
- 10.2 To approve the accounts for payment in April (list at meeting).
- 10.3 To note the finance received in March 2024.
- 10.4 To approve the March 2024 financial statement.
- 10.5 To receive a report from the Internal Control Officer for Oct/Nov/Dec and Jan/Feb/Mar.
- 10.6 To approve the appointment of the internal auditor.

### 11. **Parish Councillors Reports**

- 11.1 Village Speedwatch and relocating of SAM2 signs.
- 11.2 Attendance at the Priority Setting Meeting (formerly SNAP).

- 11.3 Playground Weekly Inspection Reports.
- 11.4 Monitoring of Street Lights and Fire Hydrant List.
- 11.5 NCF – Jack’s Lane Wind Farm Community Fund Panel.
- 11.6 Defibrillator on wall of ARVH.
- 11.7 Amy Robsart Village Hall Committee.

**12. Updates and on-going items**

- 12.1 Update on Neighbourhood Plan.
- 12.2 Update on derelict property on The Street.
- 12.3 Update on the redevelopment of the Parish Council/Village website.
- 12.4 Update on Play Area Noticeboard.
- 12.5 Update on Emergency Plan.

**13 Open Spaces**

- 13.1 To consider the use of NFU Countryside Code Resources.
- 13.2 To consider arrangements to mark the 80<sup>th</sup> Anniversary of D-Day.
- 13.2 To consider the creation of a ‘Poppy Fall’ to drop from the tree on the green alongside the Tommy silhouette and approve a donation towards the cost.

**14 Correspondence**

To note any general correspondence received:

- 14.1 Email from Parishioner, Repairs to pathway leading to bungalows at Norman Way.
  - 14.2 Email from Parishioner, Additional Noticeboard for Bus Stop.
  - 14.3 Environment Agency, Maintenance Work to Upper and Lower River Burn.
  - 14.4 Houghton Hall, Houghton Festival Information.
  - 14.5 PKF Littlejohn, 2022/23 AGAR external auditor instructions.
15. A resolution to adjourn the meeting for Parishioners Questions and Statements (if required).
16. To receive items for next Agenda
17. To agree the date of the Annual Parish Meeting & Annual Parish Council Meeting – Thursday 16<sup>th</sup> May.

**Meeting Dates for 2024**

- Thursday 16<sup>th</sup> May (Annual Parish Meeting & Annual Parish Council Meeting)
- Thursday 20<sup>th</sup> June
- Thursday 18<sup>th</sup> July
- Thursday 19<sup>th</sup> September
- Thursday 17<sup>th</sup> October
- Thursday 21<sup>st</sup> November
- Thursday 19<sup>th</sup> December